



REPLY TO
ATTENTION OF

DEPARTMENT OF THE ARMY
HEADQUARTERS, AFNORTH BATTALION
UNITED STATES ARMY NATO
UNIT 21601
APO AE 09752

ACAN-C

24 June 2009

MEMORANDUM FOR All US Army NATO Soldiers assigned to AFNORTH BN

SUBJECT: Policy Memorandum #11 – Outstanding Sponsorship Award Program

1. REFERENCE: AR 600-8-8, the Total Army Sponsorship Program, 4 April 2006.
2. PURPOSE: To establish standards for the Battalion Outstanding Sponsorship Award Program
3. POLICY: The provisions of this program are applicable to all AFNORTH Soldiers.
 - a. The goal of the Outstanding Sponsorship Award Program is to recognize Outstanding Sponsors for their efforts and contributions in ensuring that all incoming Soldiers and their Families have the link that they need in order to ensure a successful PCS.
 - b. All new Soldiers will fill out a DA Form 7274, Sponsorship Program Survey during their in-processing of the S1.
 - c. The Battalion Sponsorship Manager will review each survey before it is filed and will report, to me the names of all Sponsors that received an "extremely helpful" in block 3 and "very satisfied" in blocks 7 and 8 of the DA Form 7274.
 - d. I will make the final assessment and choose the Outstanding Sponsors of the Quarter for each Company. The Outstanding Sponsors will receive a 3 day pass, a Battalion Commander's Coin of Excellence and a Battalion Certificate of Achievement.
4. This program is just one way to show the Battalion's appreciation for Sponsors representing our unit in a positive way. The real reward for being a Sponsor comes from actually serving as a Sponsor. Everyone in this command received a Sponsor and has had either good or bad experiences. You should take your experience and do whatever you can to improve upon this important process, thereby ensuring that every AFNORTH Soldier and Family member receives the best sponsorship we can possibly afford them.
5. The point of contact for this memorandum is the Battalion S1 at DSN 364-3897 or commercial 0031-45-526-3897.


MARVIN G. VANNATTER JR.
LTC, AG
Commanding